National Federation of College Republicans Constitution

Article I. Name

1. The Organization shall be known as the National Federation of College Republicans.

Article II. Purpose

1. The College Republicans are dedicated to advancing the Republican cause on campuses around the U.S., electing conservatives, and mobilizing the next generation of Republican leadership.

Article III. Organization Leadership

1. The Leadership of the organization shall be vested in an executive committee, made up of elected officers from several State Federations. These positions, which serve 2-year terms, are the Chair, Vice Chair, Finance Chair, Secretary, and Executive Director.
    1. The National Federation shall be led by the Chair. This position shall also be known as the President or Chair. The Chair shall execute the following duties:
        a. It shall be the duty of the National Chair to call National and Regional Board meetings and conventions, propose possible auditing firms, and contracts.
        b. The chair shall also supervise programs, raise funds, sign contracts, expend funds in accordance with the budget as approved by the National Board, prepare an annual budget for consideration by the Budget and Finance Committee, and work with the Treasurer and Certified Public Accountant to coordinate the proper handling of finances. All other issues, not outlined in article III, section 1, subsection 1 shall be submitted to the executive board for approval.
        c. During the Biennial Convention, the chair shall serve as the Biennial Convention Program committee chair.
        d. Specific duties of the chair will include speaking to a Republican affiliated group concerning donations or securing a 200$ donation each month. If 200$ is not obtained then it is necessary to provide a picture of the individual speaking at the event, the invitation to be a speaker, and any other documents that are deemed necessary by the executive board to verify there was an attempt to get donations.
        e. Shall actively look for states/territories without State Federations and advocate for the creation of new Federations to also become members of the NFCR.
        f. The Chair is required to make 50 calls on each day of action, or 200 calls if there is a week of action.
        g. The Chairman should fulfill all of the duties listed above but should also actively solve problems and meet needs that arise within the organization.
    2. The Chair shall be assisted by a Vice Chair, who will perform the duties as follows:

a. It shall be the duty of the National Vice Chair to propose possible auditing firms and contracts.
b. The National Vice Chair shall assist the National Chair in supervising programs, raising funds, co-signing contracts, preparing an annual budget for consideration by the Budget and Finance Committee, and working with the Treasurer and Certified Public Accountant to coordinate the proper handling of finances.
c. During the Biennial Convention, the Vice Chair shall serve as the Credentials committee chairman.
d. Specific duties of the Vice Chair will include speaking to a Republican affiliated group concerning donations or securing a 200$ donation 11 out of 12 months within a year. If 200$ is not obtained then it is necessary to provide a picture of the individual speaking at the event, the invitation to be a speaker, and any other documents that are deemed necessary by the executive board to verify there was an attempt to get donations.
e. Shall actively look for states/territories without State Federations and advocate for the creation of new Federations to also become members of the NFCR.
f. The Vice Chair is required to make 50 calls on each day of action, or 200 calls if there is a week of action.
g. The Vice Chair should fulfill all of the duties listed above but should also actively solve problems and meet needs that arise within the organization, under the assistance and guidance of the Chair.

3. The Finance Chair, or Treasurer, shall be responsible for all financial matters concerning the organization, and the duties as follows:
    a. It shall be the duty of the Treasurer to propose possible auditing firms and contracts.
    b. The National Treasurer shall assist the National Chair in raising funds, co-signing contracts, preparing an annual budget for consideration by the Budget and Finance Committee, and work with other National Board members and a Certified Public Accountant to coordinate the proper handling of finances.
    c. During the Biennial Convention, the Treasurer will be the chairman of the Resolutions Committee.
    d. Specific duties of the Treasurer will include speaking to a Republican affiliated group concerning donations or securing a 200$ donation 10 out of 12 months within a year. If 200$ is not obtained then it is necessary to provide a picture of the individual speaking at the event, the invitation to be a speaker, and any other documents that are deemed necessary to verify there was an attempt to get donations.
    e. The Treasurer is required to make 50 calls on each day of action, or 200 calls if there is a week of action.

f. The Treasurer should fulfill all of the duties listed above but should also actively solve problems and meet needs that arise within the organization, under the assistance and guidance of the Chairman.

4. The Secretary shall be responsible for all matters pertaining to social media, keeping records, correspondence, etc, and the duties listed below:
    a. It shall be the duty of the Secretary to assist the National Chair in raising funds, co-signing contracts, preparing an annual budget for consideration by the Budget and Finance Committee, and work with the Treasurer and Certified Public Accountant to coordinate the proper handling of funds.
    b. During the Biennial Convention, the Secretary will be the chairman of the Rules Committee.
    c. Minutes from the Biennial Convention, Fall Board meeting, Credentials Committee meetings, Budget and Finance meetings must be sent out to the State Chairmen or National Committeeman, Regional Board, and National Board one month after the meetings take place.
    d. The Secretary shall send Constitutions to all new Federations within a month of their acceptance into NFCR. Each Federation must update the Secretary and National Chairman on leadership changes. Once leadership changes are communicated to the Secretary and National Chairman then the Secretary must send the new state chair a copy of the National Constitution.
    e. The Secretary is responsible for ensuring that social media graphics are posted on all Federal holidays.
    f. Specific duties of the Secretary will include speaking to a Republican affiliated group concerning donations or securing a 200$ donation 9 out of 12 months within a year. If 200$ is not obtained then it is necessary to provide a picture of the individual speaking at the event, the invitation to be a speaker, and any other documents that are deemed necessary to verify there was an attempt to get donations.
    g. The Secretary shall be required to send any notice to the general body upon receipt within thirty-six (36) hours of their receiving of this notice.
    h. The Communications Director shall be responsible for all written communication for the organizations. Their duties are below.
        i. Shall grow and maintain a social media presence. Other National Board members are not required but are encouraged to assist in helping create a large and organized social media presence.
        ii. Shall draft all official statements from the organization at the direction of the chair.
        iii. Shall draft a quarterly email to send out all members of the organization.
    i. The Secretary is required to make 50 calls on each day of action, or 200 calls if there is a week of action.

        j. The Secretary should fulfill all of the duties listed above but should also actively solve problems and meet needs that arise within the organization, under the assistance and guidance of the Chairman.
    5. The Executive Director shall be appointed by the Chair and shall work with the national chair on specific tasks that need to be carried out at the national level. The executive director is not bound to election criteria in article four.
    6. There shall be three appointed positions that the chair can fill if deemed necessary for daily functions of the NFCR or to work on special projects. Each person will be nominated by the chair and confirmed by a simple majority vote of the National Executive Board. These appointed positions are not bound to election criteria in article four.
    7. The Regional Chairs shall be elected from the Federations within their respective regions. All regional positions will consist of a one year term.
    8. Within each region there will also be a Secretary and two credential committee members that will assist the regional chair in the following duties:
        a. Assisting the National Executive Board in raising funds from their region.
        b. Creating Federations in States where none currently exist.
        c. Holding quarterly calls within their region.
        d. Creating and maintaining social media pages highlighting their regions accomplishments.
        e. Assisting Federations with specific issues or projects.
2. The Executive Committee shall seek advice from the Advisory Board, which will be made up of not less than five (5) and not more than eleven (11) members.
    1. The Advisory Board shall be made up of members who are elected officials, GOP officials, or other high-ranking officials. Selection of these officials shall come after a nomination by the NFCR Chair and a majority vote, with a quorum present, of the National Board of Directors. Members shall serve 2-year terms which coincide with the national elections.
3. All State Federation Chairs shall be members of the Board of Directors.
    1. The Board of Directors, being made up of all State Federation Chairs, shall assist the National Chairman in running the NFCR in a manner that is in accordance with our mission statement. There shall be four (4) meetings per year, if not more, of this committee. The biennial meetings and annual fall meeting shall count towards the required four (4) meetings of the Board of Directors.
    2. Should a decision by the Executive Board receive at least ⅔ (67%) of the Board of Directors votes to nullify the decision, it shall be made null and void and the Executive Board shall render another decision with advice from the Board of Directors.
    3. Any member of the Board of Directors shall be able to call to question a decision by the Executive Board for the Board of Directors to vote on the decision.
4. The Executive Committee shall also have a number of subcommittees, which will handle specialized areas of business, such as the Credentialing Subcommittee and the Finance Subcommittee.

1. The Executive Committee may, by majority vote, establish committees for a period of time to handle certain, specific matters.

Article IV. Requirements to obtain a National or Regional Office:

All potential candidates for office are only eligible to serve one term post graduation from either an undergraduate unless currently enrolled as a student within a graduate program and must meet the following requirements at the beginning of the term they are seeking:

1. Currently attending an accredited University or
2. Graduated from an undergraduate or graduate program at an accredited college or university within the last 500 days.
3. Currently serving a term as a National Board member and met the majority of their work requirements during their previous term. Each executive board member is allowed to miss one month of required fundraising in a year and has to meet the majority of their other work requirements or they will automatically be disqualified for running for any other elected national position.
4. To be eligible to run for a position on the National Executive Board candidates for office need to attend at least 3 Board of Director Meetings.
5. All candidates looking to run for the National Chair position need to raise $1,500 and have it submitted to the current chair within a month of the convention. If a candidate is running for a second term as the national chair the candidate will need to fundraise $3,000 at a minimum during their term. All candidates looking to run for Treasurer need to raise $500 and have it submitted to the current chair within a month of the convention. If a candidate is running for a second term as the national treasurer the candidate will need to raise $1,000 within a month of the convention. Any person that does not fit the aforementioned requirements may run for a position, so long as there is not another candidate running for the same position that fulfills these requirements.
6. All elected positions have to be filled by candidates that have served as a regional officeholder, state chair, national committeeman, or a national appointed position for at least a year.

Article V. State Federation Membership within the National Organization

1. Any State Federation with one or more chapters shall be allowed to petition for membership within the National Federation of College Republicans, provided they are not already affiliated with the College Republicans National Committee, College Republicans of America, or College Republicans United.
2. State Federations can be admitted, once confirming the said requirements have been met, by a majority vote of the Credentials Committee.
    a. If there is a failure to admit a federation by the Credentials Committee then a majority of the Board of Directors may vote to admit the Federation in question.
3. Any state which has been admitted to the National Federation shall have a vote on the Board of Directors, and in any election for the Executive Committee.
4. Any State who is in violation of the rules shall be subject to three (3) written warnings by the Credentials Committee. If violations are not rectified, then the Federation is subject to being de-chartered at the discretion of the Credentials Committee.

5. Federation Chairs shall have authority within their respective States, in cases of serious misconduct or significant violations of the rules, expectations, or standards of the Federation, NFCR, or any other applicable governing authorities, to suspend or remove chapters or individual members under their jurisdiction. Any suspension or removal shall have immediate effect upon determination and will be recognized unless overturned. Any affected chapter or individual shall have the right to appeal the decision to their Regional Board, which may overturn the decision.

Article VI. Credentialing

1. 6 months before the Biennial convention, the National Chairman must send out a notice that all federations need to send in a list of names, emails, phone numbers, constitutions, and other information for States to credential to the credentialing committee.
2. For a state to credential, they must have 1 chapter.
3. All chapters must have 10 regular members and 4 executive board members, with their leadership positions denoted. Above each roster must be the school's name, address, phone number, and chapter President's address. Each chapter must also send in its Constitution.
4. The Federation must also send in its executive board's names, phone numbers, and emails. The Federation must also send in the most recent copy of their constitution to credential the state.
5. All States that meet the requirement of having 1 chapter will be granted 2 delegates.
6. States that have 15 or more chapters will receive an extra delegate. For each additional 15 schools, a Federation will get an additional point.
7. For a chapter to qualify as a super chapter, and gain an additional delegate, 4 pictures that have been taken within a year of the convention with 100 or more College Republicans will need to be provided on or before the credentialing deadline.

Article VII. National Board Meetings

1. **Biennial Convention:** The Biennial Convention will take place every two years in June or July. The National Chairman must notify the State Chairmen or National Committeeman, National Executive Board, and Regional Executive Boards 3 months in advance of the date, time, and location of the event. Each candidate will need a simple majority of delegate votes to obtain the respective office they are running for. The election of officers shall occur in the order in which they are listed in the Constitution. The order of business of the Biennial Convention shall be: Call to Order; Report of the Credentials Committee; Report of the Committee on Standing Rules; Report of the Program Committee; Report of the Treasurer; Election of National Officers; Report of the Resolutions Committee; New Business; Adjournment.
2. **Budget and Finance Committees:** The budget and finance committee will be called by the National Chairman bi-annually with a month's notice of the day, time, and location. This must be sent to all executive board members and all state chairmen or national

committeeman. Voting members will consist of the Chair, Vice Chair, Treasurer, Secretary, and four regional vice chairs. A comprehensive budget for the next six months shall be laid out for approval by the committee. The Chair and Treasurer must then present the budget to the Executive Board and State Chairs. Also, during their biannual meeting, a summary report must be given to the committee for the previous six months on how well the budget was followed. All executive board members must contribute equally in proportion according to the constitution towards raising funds for the chapter box program and annual fall board meeting, with the exception of an executive board member not meeting financial goals. The chapter box program and fall board budget must be fully funded before executive board members receive a salary. 5% of all money raised for secondary expenses will be put in the rainy day fund which will be spent on block grants, deployments, and other necessary expenses.

3. **Fall Board:** The fall board meeting will take place once a year in October or November. The State Chairman or National Committeeman, National Executive Board, and Regional Executive Board must be notified 3 months in advance of the date, time, and location of the event by the National Chairman. The Fall board should consist of speakers and networking opportunities but will address and adopt next year's proposed budget along with other matters concerning the organization. Also, National executive board members are required to annually present a report of what they have accomplished for the NFCR throughout the year at each Fall Board meeting. If preferred, these reports can also be collected by the National Secretary and emailed to the Board of Directors. Votes of confidence will be held during Fall Board for executive board members that do not meet fundraising quotas. Executive board members who have met all quotas or have missed one month of fundraising do not have to undergo a vote of confidence. Executive Board members may be removed from their position by a simple majority of the Board of Directors if they fail to fundraise for two months or more. If any officer fails to fundraise for six months they will automatically be removed without a vote.
4. **Credential Committee Meetings:** The purpose of the Credential Committee is to ensure the validity of states admitted to the federation and the leadership of each respective federation. The Credentials Committee will be called each Biennial Convention and will also be convened on a as needed basis. Any member of a member Federation, looking to contest a state’s membership, shall send notice to the Credential Committee Chairman, National Chairman and Secretary one (1) week prior to the meeting date. There must be a good faith effort made to ensure all parties called into question can attend by either the respective chairman or a proxy. The State Chairmen or National Committeeman, National Executive Board, and Regional Executive Boards should be notified at least two (2) weeks in advance of the date, time, and location of the meeting. A special consideration for a date/time will be given to the accused’s schedule to ensure they can be present for the meeting. Credential Committee meetings will be called when there is a discrepancy concerning the credentialing of a state or the recognition of the state chairman or federation. A simple majority ruling will determine the initial outcome of the case presented. If an individual disagrees with the credential committee’s ruling, then an additional credential committee meeting will be held where each state will hear their case and all chairmen or national committeemen will cast 1

vote per state and a simple majority will determine the outcome of the case. In situations concerning the removal of a Federation, a two-thirds majority vote is needed to remove a Federation. In cases where a state is looking to join the National Federation of College Republicans and there is not already an existing federation, a simple majority vote is needed to be officially recognized. Cases brought to the credentials committee that are based solely on a small discrepancy concerning a state's election will be thrown out if the error did not result in a change of who would have been elected or not elected in that state. During the Biennial Convention, no member of the credentials committee shall serve on any other convention committee. No other person shall serve on more than two 2 committees of the Biennial Convention.

Article VIII. Proxies:

1. A National Executive Board member, state chairman, or national committeeman can hold only one proxy for another individual for Biennial Conventions, Budget and Finance Committee Meetings, Fall Board, and Credential Committee meetings.

Article IX. Regions

1. Northeastern Region: Connecticut, Delaware, District of Columbia, Maine, Maryland, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont.
2. Southern Region: Alabama, Arkansas, Florida, Georgia, Kentucky, Louisiana, Mississippi, North Carolina, Oklahoma, Puerto Rico, South Carolina, Tennessee, Texas, and Virginia.
3. Midwestern Region: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, West Virginia, and Wisconsin.
4. Western Region: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

Article X. Vacancies

1. National and Regional Board vacancies will be filled by a special election which will be called by the National Chairman to occur no later than 30 days after the vacancy has occurred. If the vacancy is the Chairman, the Vice Chairman shall call the special election to occur no later than 30 days after the vacancy has occurred. All special elections shall have at least a seven (7) day window from being called to the day in which it occurs. The rules of the special election will follow the rules from Article XII sections 1 and 2. Notice of nominations, sent to the general body, shall be made no later than five (5) days prior to the election date along with formal nominations will be recorded at the day of the election.

Article XI. Removal from office:

1. Any national or regional executive board member may be removed based on the failure to fulfill the assigned duties as designated or if they have exhibited conduct unbecoming of a national officer. Two-thirds of the state chairmen or national committeemen must vote for the removal of an officer. Notice of intent to remove an officer, containing a detailed description of specific charges, shall be sent by certified mail and by email, no less than forty-five days prior to the National Board meeting, to the accused officer and the Chairman of the NFCR. The accused officer will have the opportunity to present his or her case before a vote takes place to remove or uphold an officer in their position. Both sides will have a ten (10) minute window for arguments with a five (5) minute rebuttal time. If witnesses are used, each witness will have two (2) minutes, per side, to answer questions. These two (2) minutes will not count against the ten (10) minute window for arguments or the five (5) minute rebuttal time.

Article XII. Convention:

1. Should the chairperson be a candidate for any office, either the Chair or the Executive Board shall appoint a neutral individual, one who is not a candidate, to act as chair of the convention. This individual must be approved by a simple majority of the convention's attendees, assuming a quorum is present. This individual is also barred from receiving an appointed position within the first three (3) months of the new term.
2. Each office shall be voted on as individuals, regardless of campaigning strategies, ie. running as a slate etc.
3. Nominations shall be made and seconded from others, not the person running for office. Nominations shall be made at the meeting prior to convention with at least thirty (30) days prior to the convention.

Article XIII. Conflicts of Interest:

1. Members must disclose to the Executive Board any association, or an immediate family member's association, with any individual, business, or group that money, support, or any other favor from this organization goes to or comes from.

Article XV. New Amendments:

1. Any College Republican may propose fully contrasted amendments to this constitution. Duly proposed amendments shall become part of the constitution upon approval by two-thirds of the delegates present in person or by proxy at a national board meeting, provided that a quorum is present. The amendment shall be sent no later than 30 days before the national board meeting to the Secretary. The Secretary shall send the proposal(s) to the general body three (3) weeks prior to the National Board Meeting. This rule omits article 3, section 1, subsection 4, sub-subsection g.